

Indian Railway Stations Development Corporation Limited

E-RFP No. : IRSDC/HQ/Tender/09/2017/Operator GNC

Date: 29.06.2017

E-RFP Notice

1. Indian Railway Stations Development Corporation Limited (IRSDC), 4th Floor, Palika Bhawan, Sector 13, R.K. Puram, New Delhi-110066, on behalf of Gandhinagar Railway and Urban Development Corporation (GARUD) a Joint Venture of Government of Gujarat and Indian Railway Station Development Corporation (IRSDC) is conducting single stage bidding process and invites online Request for Proposal (RFP) bids on prescribed forms from eligible bidders. The Bidders are advised to examine carefully all instructions including addendum/corrigenda, forms and terms in the RFP document.

2. Website <https://www.tenderwizard.com/IRSDC> may be referred for detailed terms and conditions of the RFP document, which is available online. Amendments/ Corrigendum/ Addendum, if any would be hosted on the website only.

3. Accessing/ Purchasing of RFP Documents

3.1. The complete RFP Document can be viewed/ downloaded from the e-Procurement portal i.e. <https://www.tenderwizard.com/IRSDC> free of cost.

3.2. A Vendor's Manual containing the detailed guidelines for e-Procurement system is also available on e-Procurement portal of IRSDC.

3.3. It is mandatory for all the Bidders to have class-III Digital Signature Certificate(in the name of person having power of attorney to sign the Bid) from any of the licensed Certifying Agency (The Bidders can see the list of licensed CA's from the link www.cca.gov.in) to participate in e-Procurement of IRSDC.

3.4. It is mandatory for the Bidders to get their firm/company registered with eprocurement portal of IRSDC, i.e. <https://www.tenderwizard.com/IRSDC> to have user ID & password by submitting a non-refundable annual registration charge of Rs. 2,500/- (exclusive of taxes, levies, etc.) which can be paid online through Debit/ Credit Card/ Internet Banking in favour of "M/s ITI Limited", payable at New Delhi using the online payment gateway. The registration so obtained by the prospective Bidder shall be valid for one year from the date of its issue and shall be got subsequently renewed. The Bidders who have renewed/valid registration with the e-procurement portal of IRSDC, need not get themselves registered afresh.

3.5. The RFP Document will be available online on website <https://www.tenderwizard.com/IRSDC> from 29.06.2017, which can be downloaded, free of cost, till the last date and time of submission of Bid. However, to participate in the online bidding process, the Bidders are required to pay a non-refundable fee of Rs.50,000/- (Rupees Fifty thousand only) towards the cost of RFP document through NEFT or RTGS only in GARUD's bank account no.:

Account No. : 36568450414

Name of the Bank: State Bank of India

Address of the Bank: Block no 13, Sector 11, Udyog bhavan,
Gandhinagar- 382017
RTGS/IFS Code: SBIN0060228

3.6. In addition to this, the Bidder shall submit a non-refundable fee of Rs.5750/- (Rupees Five Thousand Seven hundred Fifty only) inclusive of all taxes towards e-bid processing fee paid online through Debit/ Credit Card/ Internet Banking in favour of “M/s ITI Limited” using the payment gateway.

4. Validity of the Bidder’s Registration on the e-Procurement portal of IRSDC.

The Bidders may note the following:

- (a) It shall be the sole responsibility of the Bidder(s) to keep the Registration valid up to the original/extended date of submission of bid.
- (b) Bid can be submitted only during the validity of their registration on the e-Procurement portal of IRSDC.

5. Pre-bid meeting

5.1 A site visit shall be conducted on the date of Pre-bid meeting of the interested prospective Bidders shall be convened on 14.07.2017 at 11.30 hrs. The venue of Pre-Bid Meeting is Mahatma Mandir, Sector 13 C, Gandhinagar, Gujarat-382017.

5.2 The purpose of the Site visit and pre-bid meeting is to clarify issues and to answer questions on any matter that may be raised by the Bidders.

5.3 Any prospective Bidder desirous of attending the pre-bid meeting shall submit a letter of authority on its letter head specifying the name and designation of the person who will be attending the pre-bid meeting on its behalf, to the IRSDC

6. IRSDC may issue addendum(s)/corrigendum(s) to the RFP documents. In such case, the addendum(s)/ corrigendum(s) shall be issued and placed on website <https://www.tenderwizard.com/IRSDC> at any time before the closing time of tender.

The Bidders who have downloaded the RFP document from website must visit the website on regular basis and ensure that such addendum(s)/corrigendum(s) (if any) is also downloaded by them. It shall solely be the responsibility of the prospective registered Bidders to check the web site for any such corrigendum/addendum prior to closing time of the RFP and ensure that the Bid submitted by them is in accordance with all the corrigenda/addendums. Suitable time extension (not less than 3 days beyond the date of last amendment) for submission of Bids will be granted.

7. The Bid shall be submitted online **on or before 16.00 Hrs on 03.08.2017** in the prescribed format given on the websites and the Bids received online shall be **opened at 16.30 Hrs on 03.08.2017**.

No other mode of submission is acceptable. Detailed submissions as per the requirement of RFP (except Appendix IV of RFP Volume I, i.e., Format for Financial Bid) are to be submitted in “Technical Bid”. Bid Parameter duly filled is to be submitted in the format provided online in the name of “Financial Bid”.

Hence, physical submission of the documents in original is limited as per Appendix V of RFP Volume I which is required to be submitted in form and manner as per Clause 2.10 before Bid Due Date in the designated Tender Box provided at the address provided in clause 2.11.3 of RFP Volume I. Representatives of the Bidder, who chooses to attend, may attend the

online opening of the Technical Bids on 03.08.2017 at 16.30 Hrs. However, such representatives shall be allowed to attend the opening of the Technical Bids, only, if such person(s) present a letter of authority issued in his/ their name by the Bidder on its letter head.

8. The Bidders cannot submit the Bid after the Bid Due Date and after the time of online submission of Bid specified. Notwithstanding anything to the contrary contained herein or the RFP document, time being displayed on e-procurement portal of IRSDC (“Standard Time”) shall be final and binding on the Bidder. Bids are required to be submitted online by the Bidders only as per the Indian Standard Time (IST) and not the time as per their location/country.

9. Modification /Withdrawal of Bids:

9.1. In the event of modification/ withdrawal of the Bid, the Bidder may modify or withdraw the documents of its Bid after submission but prior to the Bid Due Date.

9.2. For withdrawal of the documents of the Bid, the Bidder will have to click on the withdrawal icon at Tender Wizard and thereafter can withdraw its Bid. However it may be noted that once the Bid has been withdrawn, Bidder cannot participate again in the e-tender. The Bidder may modify the documents of the Bid after submission, but the Bidder will not be able remove the old documents submitted in the electronic form from the Tender Wizard. The Bidders will have to upload a letter along with the modified documents stating the details of the modified documents and the old documents that need to be ignored by the Authority.

***NOTE: Do not withdraw your bid in case of any modification of Bid.
Withdrawal will not allow further participation/ modification of Bids.***

10. The Bidders are advised to submit their online Bid well before the Bid Due Date specified in Clause 1.3 of the RFP Document. IRSDC shall not be responsible for any delay in submission of online Bid for any reason including server and technical problems.

11. The Bid including Technical and Financial Bid shall be digitally signed by the Authorized Signatory of the Bidder & submitted “on-line” only. Hard copy physical submissions are required and limited only as per Appendix V of RFP Volume I. The authorised signatory of the Bidder must be in possession of Power of Attorney before submitting the digitally signed Bid. Scanned copies of various documents can be prepared in different file format (PDF, JPEG). Bidders can upload a single file of size 5 MB only but they can upload multiple files. For accessing and submission of Financial Bid online, the Bidders shall compulsorily be required to have Microsoft Excel 2010 version and above in their computer system.

12. The Bid along with the requisite documents/ certificates shall be submitted as per the requirements of the RFP document.

13. Any Bid received without Earnest Money (Bid Security) and the RFP document fee, duly signed by authorized signatory in the form as specified in the RFP document shall not be considered and shall be summarily rejected.

14. GARUD / IRSDC reserves the right to cancel the bidding process before submission/opening of Bids, postpone the Bid submission/opening date and to accept/ reject any or all Bids without assigning any reasons thereof. GARUD’s / IRSDC’s assessment of suitability as per Bidding document shall be final and binding.

15. Bidders may note that they are liable to be disqualified at any time during Bidding process in case any of the information furnished by them is not found to be true. Bid Security of such Bidder shall be forfeited. The decision of GARUD / IRSDC in this regard shall be final and binding.

16. The validity of the Bid shall be 120days after the Bid Due Date.